

OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
CLEVELAND COMMUNITY COLLEGE  
137 South Post Road  
Shelby, North Carolina 28150  
April 12, 1990

The Cleveland Community College Board of Trustees met on Thursday, April 12, 1990 at 7:00 p.m. in the College board room.

TRUSTEES PRESENT: Chairman John F. Schenck, III; Vice Chairman Hoyt Q. Bailey; David S. Banks; R. Howard Bryant; Grady K. Howard; Stuart LeGrand; Dr. Robert Litton; Deborah McCartney; Brooks E. Piercy, Sr.; and Dr. L. Gene Yarboro.

TRUSTEES ABSENT: Frank V. Beam; Jeanne G. Spragins; and ex officio member Patty Greene, president of the Student Government Association.

OTHERS PRESENT: College President Dr. James B. Petty; Executive Vice President Dr. Noel R. Lykins; Vice Presidents James E. Greene, Joe M. Hamrick, Sandra W. Hardin, and C. Edwin White; presidential nominee Dr. L. Steve Thornburg and Mrs. Thornburg; and Patricia H. Anderson, secretary to the president.

The meeting was called to order by Chairman Schenck, who asked for a motion to go into executive session to discuss the election of the next president of the College. The motion was made by Stuart LeGrand and seconded by Dr. Litton; it was approved.

Upon returning to open session, members of the media were invited into the board room. Included were Donna Clemmer from THE SHELBY STAR and Jerry and Chris Dycus from CHANNEL 36 television, Charlotte, N.C.

Chairman Schenck asked for a motion to elect Dr. L. Steve Thornburg as president-elect of Cleveland Community College. The motion was made by Vice Chairman Bailey and seconded by Grady Howard; it was unanimously approved.

Chairman Schenck asked for a motion to approve the minutes of the November 21, 1989 meeting. The motion was made by Dr. Robert Litton and seconded by Brooks Piercy; it was approved.

Executive Vice President Lykins read a request for educational leave for summer quarter for the following instructors: Jean Francis; Linda Ross; Tommy Greene; and William McGinnis. The motion to approve was made by Howard Bryant and seconded by David Banks; it was approved.

Vice President Greene gave the institution budget report and made an interim budget request, which is preliminary to a budget resolution and subject to county approval, for the period beginning


July 1, 1990 until the adoption of the budget resolution. Chairman Schenck asked for a motion to approve the request. The motion was made by Brooks Piercy and seconded by David Banks; it was approved.

Vice Presidents Hardin, Hamrick, and White gave reports on activities in their departments.

OLD BUSINESS: There was no old business.

NEW BUSINESS: Chairman Schenck officially welcomed Dr. and Mrs. Thornburg.

The meeting was adjourned by Chairman Schenck. A press conference followed.

  
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John F. Schenck, III, Chairman

  
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James B. Petty, Secretary

OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
 CLEVELAND COMMUNITY COLLEGE  
 137 South Post Road  
 Shelby, North Carolina 28150  
 May 29, 1990

The Cleveland Community College Board of Trustees met on Tuesday, May 29, 1990 at 8:00 p.m. in room 1134 of the Student Activities Center.

TRUSTEES PRESENT: Chairman John F. Schenck, III; Vice Chairman Hoyt Q. Bailey; David S. Banks; Grady K. Howard; Deborah McCartney; Brooks E. Piercy, Sr.; and Dr. L. Gene Yarboro.

TRUSTEES ABSENT: Frank V. Beam; R. Howard Bryant; Stuart LeGrand; Dr. Robert Litton; Jeanne G. Spragins; Dr. James B. Petty, president of the College; and ex officio member Patty Greene, president of the Student Government Association.

OTHERS PRESENT: Patricia H. Anderson, secretary to the president, and Donna Clemmer, reporter for THE SHELBY STAR.

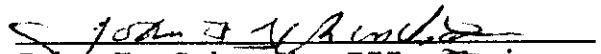
The meeting was called to order by Chairman Schenck, who asked for a motion to approve the minutes of the April 12 meeting. The motion was made by Grady Howard and seconded by Dr. Gene Yarboro; it was approved.

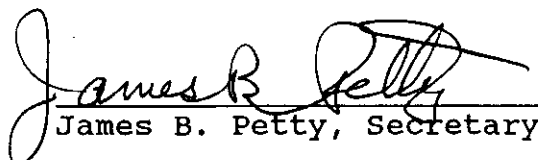
Chairman Schenck asked for a motion to approve reemployment for fiscal year 1990-91 the list of employees recommended by President James Petty. The motion was made by Dr. Yarboro and seconded by David Banks; it was approved.

The Chairman then asked for a motion to go into executive session to discuss the contract for the new president. The motion was made by Brooks Piercy and seconded by Grady Howard; it was approved.

Upon returning to open session, Chairman Schenck asked for a motion to approve the contract for Dr. L. Steve Thornburg, to be effective July 1, 1990. The motion was made by Grady Howard and was seconded by David Banks; it was approved. [This concludes a series of 14 Board sessions involving the presidential selection process, not counting the review of applications by individual Trustees.]

There being no further business, the meeting was adjourned by Chairman Schenck.

  
 John F. Schenck, III, Chairman

  
 James B. Petty, Secretary

Here ends Volume I of the Official Book of Minutes of the Board of Trustees of Cleveland Community College. Volume II begins with the minutes of the September 25, 1990 meeting of the Board.

VOLUME II  
OFFICIAL BOOK OF MINUTES  
BOARD OF TRUSTEES  
CLEVELAND COMMUNITY COLLEGE

OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
CLEVELAND COMMUNITY COLLEGE  
137 South Post Road  
Shelby, North Carolina 28150  
September 25, 1990

The Cleveland Community College Board of Trustees met on Tuesday, September 25, 1990 at 12:30 p.m. in the board room of the College.

TRUSTEES PRESENT: Chairman John F. Schenck, III; Vice Chairman Hoyt Q. Bailey; David S. Banks; Elsie Enloe Foster; Grady K. Howard; Dr. Charles G. Lampley, III; Deborah McCartney; Brooks E. Piercy, Sr.; and Dr. L. Gene Yarboro.

TRUSTEES ABSENT: R. Howard Bryant; Stuart LeGrand; Jeanne G. Spragins; and ex officio member Amy Bowman, president of the Student Government association.

OTHERS PRESENT: Dr. L. Steve Thornburg, President; Dr. Noel R. Lykins, Executive Vice President; James E. Greene, Vice President of Business Affairs; Joe M. Hamrick, Vice President of Industry and Community Service; C. Edwin White, Vice President of Instruction; Sandra W. Hardin, Vice President of Student Services; Becky Parrish, instructor; Patricia H. Anderson, secretary to the president; and Donna Clemmer, reporter for THE SHELBY STAR.

The meeting was called to order by Chairman Schenck. The invocation was given by the President of Cleveland Community College, Dr. L. Steve Thornburg.

Clerk of Superior Court Ruth Dedmon administered the oath of office to two new Trustees, Mrs. Elsie Enloe Foster and Dr. Charles G. Lampley, III. Trustee David Banks was reappointed. Their terms will expire on June 30, 1994.

Chairman Schenck asked for a motion to approve the minutes of the May 29, 1990 meeting. The motion was made by Hoyt Bailey and seconded by Brooks Piercy; the motion was approved.

Chairman Schenck turned the meeting over to President Thornburg for the purpose of taking nominations for officers for the coming year. Grady Howard recommended that the Board re-elect John Schenck as Chairman and Hoyt Bailey as Vice Chairman. His motion was seconded by Dr. Yarboro; the motion was approved.

Following a financial report by Vice President Greene, Chairman Schenck requested a motion to approve the budget resolution of appropriations for state and county current revenues, capital outlay, and institutional funds. The motion to approve the budget resolution was made by Dr. Yarboro and seconded by Grady Howard; the motion was approved.

Mr. Greene noted that the maintenance building has been completed and accepted, and that the anticipated completion date for the

amphitheater is November 1. Dr. Thornburg expressed hope for a formal dedication involving Dr. Petty, the Board, and the community in November or early December.

Dr. Thornburg described the Tech-Prep agreement which the three county school systems have approved to be offered through the College and asked for a motion for the Board's approval of the program. The motion was made by Dr. Yarboro and seconded by David Banks; the motion was approved.

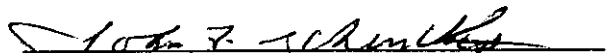
Vice Presidents Sandra Hardin and Joe Hamrick gave enrollment reports for their departments. Both explained enrollment growth for this year compared to last year.

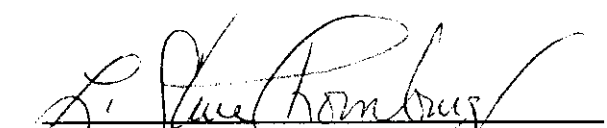
Executive Vice President Noel Lykins informed the Board of the timetable for the College's ten-year reaccreditation process for the Southern Association of Colleges and Schools. The visiting reaccreditation team, composed of 12 or 13 educators from out of state, will be on campus February 11-14. The close-out conference will be February 14, 1991.

Vice President White introduced Becky Parrish, the new instructor for the Fashion Merchandising and Marketing Technology department. In addition, he requested a motion to approve educational leave for instructor Frank Pullen, in order for Mr. Pullen to upgrade his expertise in physical education at Gardner-Webb College. The motion was made by Brooks Piercy and seconded by Dr. Lampley; the motion was approved.

The President's report included highlights of recent Trustee participation in orientation sessions in Asheville and Morganton; Governor Martin and Cabinet's visit to Shelby; President Bob Scott's budget request relative to the Commission on the Future; a possible College orchestra; North Carolinians for Community Colleges and the critical need for funding now; CCC's 25th anniversary insert in the Shelby Star; the College Calendar of events; the visiting artist; profile of the Community College System and students; and a list of the current Board of Trustees.

Chairman Schenck invited remarks from each Trustee, after which the meeting was adjourned by the Chairman.

  
John F. Schenck, III, Chairman

  
L. Steve Thornburg, Secretary

OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
CLEVELAND COMMUNITY COLLEGE  
137 South Post Road  
Shelby, North Carolina 28150  
November 20, 1990

The Cleveland Community College Board of Trustees met on Tuesday, November 20, 1990 in the board room of the College.

TRUSTEES PRESENT: Chairman John F. Schenck, III; Vice Chairman Hoyt Q. Bailey; David S. Banks; R. Howard Bryant; Elsie Enloe Foster; Grady K. Howard; Dr. Charles G. Lampley, III; Stuart LeGrand; Deborah H. McCartney; Brooks E. Piercy, Sr.; Jeanne G. Spragins; and Dr. L. Gene Yarboro.

TRUSTEES ABSENT: Ex officio member Amy Bowman, President of the Student Government Association.

OTHERS PRESENT: Dr. L. Steve Thornburg, President; Dr. Noel R. Lykins, Executive Vice President; Tommy Greene, President of the Faculty Senate; Gene C. Cox, Dean of Allied Services; and Patricia H. Anderson, secretary to Dr. Thornburg.

The meeting was called to order by Chairman Schenck. The invocation was given by Dr. Noel Lykins.

Chairman Schenck asked for a motion to approve the minutes of the September 25, 1990 meeting. The motion was made by Mr. Brooks Piercy and seconded by Dr. Gene Yarboro; the motion was approved.

Dr. Thornburg reported on the College's financial audit and the letter from state auditor Edward Renfrow commending the financial accounting practices of the College. Dr. Thornburg also shared the program audit with the Board and reported that codes have been added to Continuing Education roster printouts in order to assist program auditors in locating off-campus classes.

Faculty Senate President Tommy Greene reported on the purpose of the Faculty Senate: to promote communication between the faculty and administration and to promote the professional welfare of the faculty through training, education, and staff development. Mr. Greene stated that faculty morale and enthusiasm are at an all-time high.

In a request for approval of the RESOLUTION IN SUPPORT OF THE CLEVELAND COUNTY CHALLENGE STEERING COMMITTEE'S EFFORTS TO INITIATE THE CITIES IN SCHOOLS PROGRAM WITHIN CLEVELAND COUNTY, Dr. Thornburg explained that a grant application and United Way funds have been requested for seed money to hire a director for the program which provides one-on-one mentor/role models in a nationally recognized program designed to prevent dropouts of at-risk students. A motion to approve the resolution was made by Mr.



Grady Howard and seconded by Mr. Hoyt Bailey; the resolution was approved.

Dr. Thornburg requested a motion to accept the gift of a Wurlitzer grand piano, made possible by a substantial contribution from the Charles I. Dover Foundation and the gifts of several organizations and individuals. The funds were secured by the Cleveland Community College Foundation, Inc. The motion was made by Mr. Howard Bryant and seconded by Mr. Brooks Piercy; the motion was approved.

In a report of the Steering Committee for the Tech Prep Program, Trustee Jeanne Spragins commended the program and noted that the program did not receive a state grant, but was still being planned for the area. Mrs. Spragins said the College and three school systems are working for a Fall 1992 implementation date. There is increasing enthusiasm for the program.

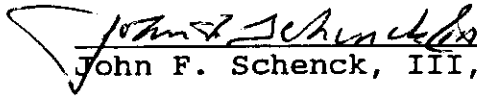
Dr. Thornburg reported on the State Board of Community Colleges approval of the associate degree nursing consortium program at CCC. The Foothills Nursing Consortium was approved last year by the Board of Trustees. Based upon the State Board of Nursing's preliminary findings, the education committee should recommend and the State Board of Nursing approve the program in January. Providing this occurs, admission of students in next fall's class will begin in early February.

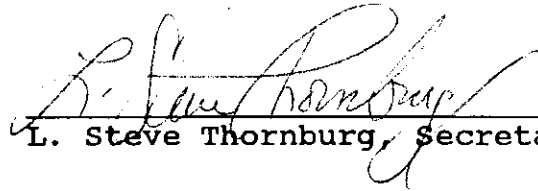
Gene Cox, Dean of Allied Services, reported on the auto body program agreement with Burns High School. At present there are eight students in the program under dual enrollment. He pointed out that it is possible for high school juniors in the program to earn three-fourths of the college credits applicable toward an auto body degree by the time they graduate. Under the Huskins Act, the program is tuition-free and does earn FTE.

Dr. Thornburg informed the Board of the revised "Procedures for Use of College Facilities," a set of administrative guidelines devised by the Facilities Review Committee as a mechanism to prevent inconsistencies and to ensure that public funds not underwrite the use of facilities by outside groups.

In the President's Report, Dr. Thornburg included: a reminder of the College Christmas Party to be held on December 21 at the Vauxhall Center; the expected completion of the Amphitheater is in December, with the dedication possibly tied to inaugural activities in April--the Presidential Inauguration is set for April 25 at 1:30 p.m.; the Department of Community Colleges Business Plan and its relation to funding for the Commission on the Future report was distributed; staff development activities will be November 28 with George Fouts, Special Assistant to State President Bob Scott, emphasizing the College's long-range planning process and the impact of the Commission on the Future's recommendations on CCC; and an update on the College's preliminary report for SACS and its positive reception by Dr. James Williams, Chair of the SACS reaccreditation team.

The meeting was adjourned by Chairman Schenck.

  
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John F. Schenck, III, Chairman

  
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L. Steve Thornburg, Secretary

OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
CLEVELAND COMMUNITY COLLEGE  
137 South Post Road  
Shelby, North Carolina 28150  
January 15, 1991

The Cleveland Community College Board of Trustees met on Tuesday, January 15, 1991 in the board room of the College.

TRUSTEES PRESENT: Chairman John F. Schenck, III; Vice Chairman Hoyt Q. Bailey; David S. Banks; R. Howard Bryant; Elsie Enloe Foster; Grady K. Howard; Stuart LeGrand; Deborah H. McCartney; Brooks E. Piercy, Sr.; Jeanne G. Spragins; and Dr. L. Gene Yarboro.

TRUSTEES ABSENT: Dr. Charles G. Lampley, III; and ex officio member Amy Bowman, President of the Student Government Association.

OTHERS PRESENT: Dr. L. Steve Thornburg, President; Sandra W. Hardin, Vice President of Student Services; C. Edwin White, Vice President of Instruction; Patricia H. Anderson, secretary to Dr. Thornburg; and Donna Clemmer, reporter for THE SHELBY STAR.

The meeting was called to order by Chairman Schenck. The invocation was given by Dr. Thornburg.

Chairman Schenck asked for a motion to approve the minutes of the November 20, 1990 meeting. The motion was made by Mr. Banks and seconded by Mr. Bryant; the motion was approved.

At the invitation of the Chairman, Mr. White introduced the following new faculty members: Thomas Edwin Cook, Instructor, heating and air conditioning; Joanne R. Cox, Instructor, chemistry; Barbara W. Peeler, Director of Library Services; Dr. James William Quarles, Instructor, psychology and religion; and Hugh Bryan White, Instructor, history and government.

Dr. Thornburg shared with the Board details of the latest state budget reversions and his concerns that budget limitations not deter the primary objective of instructional delivery.

Chairman Schenck read a resolution to authorize the disposal of specific state property at public auction and to authorize the President of the College to set the date and time for the sale. Terms of the sale will be immediate payment. The motion to approve the resolution was made by Mr. LeGrand and seconded by Vice Chairman Bailey; the motion was approved.

Dr. Thornburg reported on the completed Self Study document and the upcoming reaccreditation visit of the Visiting Committee from the Southern Association of Colleges and Schools and requested that the

Board meet with the Committee and appropriate College personnel on the evening of February 11. Chairman Schenck recommended that the Board attend.

Sandra Hardin, Vice President of Student Services, reported a 21 percent increase over last year in curriculum enrollment for the Winter Quarter, with a ratio of 715 females to 672 males and an average age of 30 years.

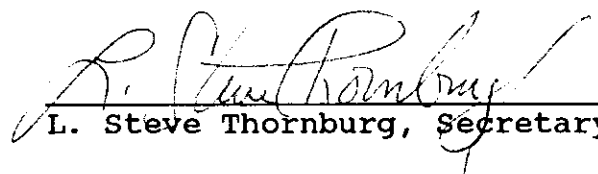
Dr. Thornburg reported the Education Committee of the State Board of Nursing approved the Associate Degree in Nursing Program of the Foothills Nursing Consortium and will recommend the State Board of Nursing authorize the program. The Consortium consists of Cleveland Community College, Isothermal Community College, and McDowell Technical Community College. With approval, classes will begin the Fall Quarter of 1991. The program will make it possible for students to be licensed as RNs in two years. LPNs can take the summer session before entering the ADN program and enter the second year to finish to become RNs. Instruction will occur on all three campuses at different times.

In the President's Report, Dr. Thornburg shared information about the College newsletter (CCC Topics); Student Leadership Week; the Martin Luther King holiday January 21; the College's three-month Calendar of Events; the team-building aspect of the Christmas Party; the overwhelming response (400-plus attendance) at the College orchestra debut; progress on the amphitheater's wiring, sound system, and specialized lighting.

There being no other business, Chairman Schenck asked for a motion to go into executive session for a personnel matter. The motion was made by Mr. Howard and seconded by Mr. Piercy; the motion was approved.

The meeting returned from executive session and was adjourned by Chairman Schenck.

  
 John F. Schenck, III, Chairman

  
 L. Steve Thornburg, Secretary

OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
CLEVELAND COMMUNITY COLLEGE  
137 South Post Road  
Shelby, North Carolina 28150  
March 19, 1991

The Cleveland Community College Board of Trustees met on Tuesday, March 19, 1991 in the board room of the College.

TRUSTEES PRESENT: Chairman John F. Schenck, III; Vice Chairman Hoyt Q. Bailey; David S. Banks; R. Howard Bryant; Elsie Enloe Foster; Stuart H. LeGrand; Deborah H. McCartney; Brooks E. Piercy, Sr.; Jeanne G. Spragins; and Dr. L. Gene Yarboro.

TRUSTEES ABSENT: Grady K. Howard; Dr. Charles G. Lampley, III; and ex officio member Amy Bowman, President of the Student Government Association.

OTHERS PRESENT: Dr. L. Steve Thornburg, President; Dr. Noel R. Lykins, Executive Vice President; Tommy Greene, President of the Faculty Senate; Patricia H. Anderson, secretary to Dr. Thornburg; and Donna Clemmer, reporter for THE SHELBY STAR.

The meeting was called to order by Chairman Schenck.

Chairman Schenck asked for a motion to approve the minutes of the January 15, 1991 meeting. The motion was made by Mr. LeGrand and seconded by Mr. Bryant. The motion was approved.

Mr. LeGrand reviewed the array of inaugural month events in April and the committees working on the various activities. The Inauguration of Dr. Thornburg will be April 25 at 1:30 p.m., with a reception following. He noted that Mr. Banks had worked closely with the Steering Committee to help raise funds to cover expenses for the inaugural month activities and the inaugural ball that will serve as a fundraiser for the Cleveland Community College Foundation.

Dr. Lykins reported that the College's Spring Quarter enrollment is 1,522 students--a 20 percent increase over last Spring, and the largest Spring enrollment since the Spring of 1976. In response to a question from Mr. Bryant regarding the percentage of Cleveland Community College students who go on to seek a four-year degree, Dr. Lykins indicated that the figure is around ten percent. Dr. Lykins pointed out that the Associate in Arts and Associate in Science degree programs are only three years old and are continuing to increase in enrollment.

Dr. Thornburg gave an update of the recent visit of the reaccreditation team from the Southern Association of Colleges and Schools. The preliminary report on their findings related to the College's Self Study report should arrive soon. The College's

staff is working on the written response to the report based upon the oral exit report. A written response from the College is due by October 1. Dr. Thornburg was pleased that the College had anticipated the need to address all but two minor aspects of the Association's criteria before the team's visit, and had documented those concerns in the Self Study report. Mr. Bailey described the Team's response to the College as "exuberant."

Chairman Schenck noted that Dr. Thomas Barton, President of Greenville Technical College and a Visiting Team member, has invited the Board of Trustees to visit his school, tour the facilities, and examine the curricula. The Board agreed that Mr. Schenck should set a date with Dr. Barton on a Tuesday after Dr. Thornburg's inauguration and if possible use the trip as a working meeting that will count as the May meeting of the Board of Trustees.

Dr. Lykins reported on the reviewing of contracts in the accreditation process for the Radiologic Technology program and recommended that Crawley and Rutherford hospitals be added to the existing contracts with Cleveland Memorial and Kings Mountain hospitals. Chairman Schenck asked for a reading of the motion: THE BOARD OF TRUSTEES OF CLEVELAND COMMUNITY COLLEGE APPROVE THE RADIOLOGIC TECHNOLOGY PROGRAM AFFILIATION AGREEMENTS BETWEEN THE COLLEGE AND THE FOLLOWING FOUR HEALTH CARE PROVIDERS: CLEVELAND MEMORIAL HOSPITAL; CRAWLEY MEMORIAL HOSPITAL; KINGS MOUNTAIN HOSPITAL; AND RUTHERFORD MEMORIAL HOSPITAL. The motion to approve was made by Mrs. Spragins and seconded by Mr. Banks; the motion was approved.

Dr. Thornburg reported on the March 18 kickoff meeting of the Tech Prep program involving the three school systems, the College, and business and industry. He described the keynote speech as almost a "Future Shock" kind of experience because of Dr. Daggett's description of the effects of technology on employment trends, with the largest employers (presently the fast food providers) projecting 80% fewer employees due to automation. He noted that Tech Prep is moving forward in Cleveland County even in the absence of a grant, guided by 14 trained committees spanning everything currently taught at middle school, high school, and community college levels. Current statistics indicate that students are not being driven away because of higher expectations in Tech Prep and that a survey of Richmond County Tech Prep participants showed that 67 percent of 1989 high school graduates in Tech Prep went on to postsecondary education.

In the President's Report, Dr. Thornburg shared information about the continuing evolution of the enrollment management process, which involves marketing/advertising, a new College logo; an updated College seal for official documents; the rationale behind the wording in the College's ads; dealing with students at the College through counseling; the hiring of a new admissions counselor-recruiter, Caroline Moore; the Faculty Senate's unanimous endorsement of the wearing of academic regalia for all graduation

ceremonies as a celebration of student achievement; the College's quarterly convocation on March 20; Mr. LeGrand's work on the Inauguration and related events which celebrate the College's achievements as part of its 25th anniversary year; the College's 25th annual graduation to be held in the Spring; the updated newsletter with the new logo and new title: Cleveland Today; and the literacy program's successful publicity initiative with Arby's restaurant. He closed his report by distributing keepsake coffee mugs embossed with the old seal of the College.

**OTHER BUSINESS:** Chairman Schenck asked whether any official communication of appreciation had been made to Arby's. Dr. Thornburg responded that it had and added that Arby's also plans to offer billboard space.

Chairman Schenck asked for a motion to go into executive session for discussion of a personnel matter. The motion was made by Vice Chairman Bailey and seconded by Mr. Banks; the motion was approved.

Upon reconvening after executive session no official action was taken and the meeting was adjourned by Chairman Schenck.

  
John F. Schenck, III, Chairman

  
L. Steve Thornburg, Secretary

Official Minutes of the Board of Trustees  
Cleveland Community College  
137 South Post Road  
Shelby, North Carolina 28150  
May 21, 1991

The Cleveland Community College Board of Trustees met on Tuesday, May 21, 1991 in the board room of the College.

**TRUSTEES PRESENT:** Chairman John F. Schenck, III; Vice Chairman Hoyt Q. Bailey; David S. Banks; R. Howard Bryant; Elsie Enloe Foster; Dr. Charles G. Lampley, III; Stuart H. LeGrand; Deborah H. McCartney; Brooks E. Piercy, Sr.; Jeanne G. Spragins; and Dr. L. Gene Yarboro.

**TRUSTEES ABSENT:** Grady K. Howard; and ex officio member Amy Bowman, President of the Student Government Association.

**OTHERS PRESENT:** Dr. L. Steve Thornburg, President; Dr. Noel R. Lykins, Executive Vice President; C. Edwin White, Vice President of Instruction; Tommy Greene, President of the Faculty Senate; Caroline Moore, admissions counselor; Patricia H. Anderson, secretary to Dr. Thornburg; and Donna Clemmer, reporter for THE SHELBY STAR.

The meeting was called to order by Chairman Schenck.

Chairman Schenck asked for a motion to approve the minutes of the March 19, 1991 meeting. The motion was made by Mr. Bryant and seconded by Mr. Piercy. The motion was approved.

The Chairman asked Dr. Thornburg to explain the Institutional Budget Plan for 1991-92. Dr. Thornburg provided copies of the preliminary plan and explained that the official budget would be formulated after the legislature acts and the county has approved its budget. The budget plan presented to the Board was based on 1990-91 state appropriations and requested 1991-1992 county funds. The amphitheater funds are still intact because payment is being withheld until repairs are in place. The official budget resolution will be presented for the Board's approval in September. In answer to Mr. Bailey's question regarding tuition, Dr. Thornburg explained that tuition flows through the College and does not serve as revenue to the College. Tuition is deposited daily with a local bank and is under the control of the Department of Community Colleges.

Chairman Schenck asked for a motion to approve the Institutional Budget plan for 1991-92. The motion was made by Mr. Banks and seconded by Mrs. Spragins. The motion was approved.



Chairman Schenck asked for a motion to approve the Interim Budget Resolution, which gives the President authority to disburse funds until the official budget is enacted and approved by the Board in September. The motion was made by Mr. LeGrand and seconded by Mr. Piercy. The motion was approved.

Chairman Schenck asked Dr. Thornburg for an explanation of the Investment of Idle Cash Policy. Dr. Thornburg noted that the State requires fairly tight guidelines on county or institutional funds, and that "idle cash" funds are those funds generated by the snackbar, bookstore, and student activity fees and are different from Foundation Funds. The College has customarily operated under an unwritten policy of depositing idle cash in insured county banking institutions. One of the recommendations made by the Southern Association of Colleges and Schools was to develop a written policy. The Chairman asked for a motion to approve the Investment of Idle Cash Policy. The motion was made by Mr. LeGrand and seconded by Dr. Lampley. The motion was approved.

The Chairman asked Dr. Thornburg for his recommendations for re-employment of faculty and staff for fiscal year 1991-92. Dr. Thornburg stated that no lay-offs are envisioned providing funds are available. He recommended that all current faculty and staff be retained:

Alexis D. Alexander  
 Kay L. Allen  
 Renee B. Allison  
 Patricia H. Anderson  
 Ada H. Blankenship  
 LouAnn Bridges  
 Henry P. Bryant, Jr.  
 Lee L. Bryant  
 Phyllis A. Champion  
 Nancy W. Carpenter  
 Rebecca K. Cook  
 Thomas E. Cook  
 Gene C. Cox  
 Joanne R. Cox  
 Daniel W. Dedmon  
 Ray D. Fisher  
 James W. Fite  
 Jean H. Francis  
 Jane N. Gibson  
 Woodrow Glenn  
 Barbara Greene  
 James E. Greene  
 Tommy C. Greene  
 Brenda H. Hamilton  
 Joseph M. Hamrick  
 Sandra L. Hardin  
 Phyllis H. Haynes  
 Nancy R. Hopper  
 Joyce L. Hosch  
 Rosaline J. Hunt  
 Billie D. Jenks  
 Katherine E. Jones  
 William S. Jones  
 John D. Kilby  
 Jody L. Ledford  
 Noel R. Lykins

Wilbur R. McBride  
 Fred McFarland  
 Dorothy P. McIntyre  
 Harry C. McKeithan  
 Lydia P. McSwain  
 Michael R. McSwain  
 John B. Martin  
 Louise H. Martin  
 Steve H. Martin  
 Susan W. Martin  
 Susan M. Mason  
 C.W. Mauney  
 Pearl J. Mauney  
 Caroline Moore  
 Danny W. Morton  
 Joyce M. Meade  
 Jean M. Mitchell  
 Peggy V. Oates  
 Claman G. Parker  
 Becky W. Parrish  
 Barbara W. Peeler  
 Carolyn R. Petty  
 Beverly E. Ponder  
 James A. Price  
 William C. Pruitt  
 Franklin J. Pullen  
 Robert L. Putnam  
 James W. Quarles  
 Carolyn T. Queen  
 Roger D. Randall  
 Kay P. Rast  
 Charles D.H. Reynolds  
 Shirley K. Rodriguez  
 Maxine G. Romney  
 Linda M. Ross  
 JoAnn Schilling

Michael A. Schwartz  
 Danny L. Scruggs  
 Deller P. Sims  
 Carolyn M. Smith  
 Donald E. Smith  
 Joseph M. Southards  
 David M. Stamey  
 Ruth H. Stamey  
 John K. Swofford  
 Barbara C. Taylor  
 Lawrence K. Vassy  
 Hugh L. Walker, Jr.  
 Katherine T. Wallace  
 Nettie M. Washington  
 Jane B. Webb  
 Bobby G. Wells  
 C. Edwin White  
 Hugh Bryan White  
 Shellie H. White  
 Magdalene S. Wray  
 James R. Wright  
 Adrian B. Wyrick

At Chairman Schenck's request, Dr. Lykins introduced a new employee, Caroline Moore, an admissions counselor in Student Services. Ed White requested educational leave for three employees: Katherine Jones, from September through November, to complete her master's degree in nursing at East Carolina University; Hal Bryant, for a reduced teaching load from 15 to 10 hours during summer quarter to work on his master's degree in art at the University of South Carolina; and for Steve Martin, to work during summer quarter at McDowell Technical Community College toward a two-year degree in graphic arts. The motion to approve educational leave for the three instructors was made by Dr. Yarboro and seconded by Mr. Banks. The motion was approved.

Chairman Schenck invited discussion of future meeting dates of the Board. Dr. Thornburg explained that in compiling the list of meeting dates, Mr. Schenck and he used the usual format of third Tuesdays at noon, and scheduled five bi-monthly meetings, skipping summer. Chairman Schenck expressed his desire that the Board tour Greenville Technical College this summer. There were no objections to the proposed meeting dates and times.

Chairman Schenck announced that he had named Grady Howard, David Banks, and Stuart LeGrand as the nominating committee to recommend officers at the September Board meeting.

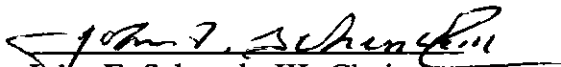
In the President's report, Dr. Thornburg extended his thanks to the Board for their participation in the College's events throughout April as part of the Inaugural month activities and 25th anniversary celebration. He said the April 24 dedication of the amphitheater was well-attended and well-received as a superior facility. The amphitheater was accepted on a conditional basis because of remaining problems with the lighting system. Other information included: an update on the Southern Association of Colleges and Schools report; the formation of a Planning Council that is new and separate from the College's Administrative Council; the development of the next year's goals and objectives to be addressed by each administrator, faculty member, and support staff member; the involvement of Channel 22 and radio station WOHS in developing a program on Cleveland County Challenge which identifies needs and issues of concern for Cleveland County; the use of new and existing campus signs to encourage ease of direction; thanks to Chairman Schenck, Mr. Howard, Mr. Piercy, Mrs. Spragins, Mr. Banks, and Mr. LeGrand for attending the NCACCT spring meeting and legislative day in Raleigh; and a reminder of the 25th annual graduation to be held May 29 in the Petty Amphitheater.

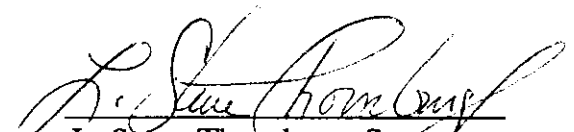
The Chairman called for a motion to go into Executive Session for a personnel matter. The motion was made by Mr. Bailey and seconded by Mr. LeGrand. The motion was approved.

Upon returning from Executive Session, Chairman Schenck said the Board had evaluated Dr. Thornburg's performance during his first year. Chairman Schenck read the following statement:

*The Board of Trustees of Cleveland Community College have met to evaluate and discuss the performance of the college president. The Board is very pleased with the leadership of Dr. L. Steve Thornburg as second president of the college. The Board believes he reflects its vision for the future of the college and his actions continue to permit the college to serve and plan for the adult educational needs of Cleveland County citizens. The Board gives Dr. Thornburg a unanimous vote of confidence and support.*

The meeting was adjourned by Chairman Schenck.

  
John F. Schenck, III, Chairman

  
L. Steve Thornburg, Secretary

Official Minutes of the Board of Trustees  
Cleveland Community College  
137 South Post Road  
Shelby, North Carolina 28150  
September 17, 1991

The Cleveland Community College Board of Trustees met on Tuesday, September 17, 1990 in the board room of the College.

**TRUSTEES PRESENT:** Chairman John F. Schenck, III; Vice Chairman Hoyt Q. Bailey; David S. Banks; R. Howard Bryant; Elsie Enloe Foster; Grady Howard; Brooks E. Piercy, Sr.; Jeanne G. Spragins; and Dr. L. Gene Yarboro.

**TRUSTEES ABSENT:** Dr. Charles G. Lampley, III, and ex officio member Christopher Cartee, President of the Student Government Association.

**OTHERS PRESENT:** Dr. L. Steve Thornburg, President; James E. Greene, Vice President of Business Affairs; Patricia H. Anderson, secretary to Dr. Thornburg; Charles W. Rhoden, Jr, Trustee-elect; Carolyn B. Bess, Assistant Clerk of Superior Court; and Donna Clemmer, reporter for *The Shelby Star*.

The meeting was called to order by Chairman John F. Schenck, III, who turned the meeting over to President Thornburg.

Dr. Thornburg introduced Charles Rhoden, who was appointed by Governor James G. Martin to the Board of Trustees to fill the expired term of Stuart LeGrand.

The oath of office was administered by Carolyn B. Bess, Assistant Clerk of Superior Court, to: Chairman Schenck, who was reappointed by the Cleveland County Commissioners; Mr. Bryant, who was reappointed by the Kings Mountain District Schools Board of Education with concurrence of the Shelby City School Board and the Cleveland County School Board; and Mr. Rhoden. All terms are for four years.

Chairman Schenck asked for a motion to approve the minutes of the May 21, 1991 meeting. The motion was made by Mr. Banks and seconded by Dr. Yarboro. The motion was approved.

Dr. Thornburg invited Mr. Howard to give the report of the Nominating Committee. Mr. Howard reported that the committee recommended the reappointment of Mr. Schenck and Mr. Bailey as chairman and vice chairman, respectively, since both have demonstrated a high commitment to the institution and have given outstanding service in those roles. His motion to nominate them was seconded by Howard Bryant. The motion was unanimously approved.