



# CCC Campus Clubs & Organization Renewal/Funds Request Form

Please complete this form to renew "active" club status and secure funding for the subsequent school year by June 1st.

**Contact Information:**

Name of Student Organization:	Date:
Club Advisor:	
Email:	Phone:

**Description:**

Please write a brief description of proposed activities for the upcoming school year:

How will this activity/event benefit CCC students?

Priority funding is given to activities that enhance student life and/or improve the educational climate at the college. SGA funding shall be based on the merits of activities designed for and open to the entire college community. The SGA is funded by student activity fees paid by curriculum students. Therefore, expenditure of funds should be done with consideration of serving curriculum students. Funds may not be used to benefit curriculum programs or to purchase any material or supplies not directly related to extracurricular activities.

Club account balances at the end of the fiscal year will be carried over if continued recognition is approved for the subsequent academic year. The account balance cannot exceed \$500 of SGA funds, which includes carryover and newly approved funds. If continued recognition is not approved by June 1st, the remaining balance of SGA funds will be refunded to the SGA account.

\* The allocation for a club may not exceed \$500 in an academic year.

**Please return completed form to the SGA Office. For any questions, contact Wanda Lawrence, SGA Advisor at [lawrence@clevelandcc.edu](mailto:lawrence@clevelandcc.edu).**

Faculty Advisor Signature	Date
Student Development Coordinator Signature	Date

**OFFICIAL USE ONLY**

Approved  Not Approved  Comments: \_\_\_\_\_

Please transfer \$ \_\_\_\_\_ from the SGA account to the account of the club indicated above for the \_\_\_\_\_ academic year.

Vice President of Student Services: \_\_\_\_\_ Date: \_\_\_\_\_