SOC 210: INTRODUCTION TO SOCIOLOGY (3-0-3)
Instructor: Mr. Al Dunkleman, M.A.
Spring 2012

Phone: 704-669-4134  Class Time: Monday—2:30 p.m. - 5:15 p.m.
E-mail: dunkleman@clevelandcommunitycollege.edu  Section: 101
Office Location: Room 5130—Bailey Center (First Floor)  Classroom: 3230 (Paksoy Building)
Office Hours: Tues. 1:00-2:00 p.m., Wed. 1:00-4:00 p.m., Thurs. 1:00-2:00 p.m., or by appointment

I. COURSE DESCRIPTION
This course introduces the scientific study of human society, culture, and social interactions. Topics include socialization, research methods, diversity and inequality, cooperation and conflict, social change, social institutions, and organizations. Upon completion, students should be able to demonstrate knowledge of sociological concepts as they apply to the interplay among individuals, groups, and societies. This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in the social/behavioral sciences.

II. REQUIRED COURSE MATERIALS
Supplies: USB Flash Drive (Specifically for the Group Culture Project)

III. COURSE GOALS/OBJECTIVES
A. To internalize and apply the sociological perspective.
B. To cultivate critical thinking skills.
C. To improve written communication skills.
D. To develop stronger oral communication skills.
E. To expand computer skills.
F. To advance social and team building skills.
G. To increase understanding and appreciation of multiculturalism and globalization.

IV. METHODS OF INSTRUCTION
A. Lecture
B. Group discussion
C. PowerPoint presentations
D. Video presentations
E. Music presentations
F. Internet website exploration

V. LEARNING ACTIVITIES
A. Discuss and apply the sociological perspective
B. Discuss and apply social theory
C. Discuss and apply various research methods
D. Discuss and apply concept of culture
E. Discuss and apply concept of socialization
F. Discuss and analyze society, social structure, and social interaction
G. Discuss and analyze groups and organizations
H. Discuss and analyze deviance and crime
I. Discuss and analyze social class and stratification in the United States
J. Discuss and analyze global stratification
K. Discuss and analyze race and ethnicity
L. Discuss and analyze sex and gender
M. Discuss and analyze process of aging and inequality based on age
N. Group culture project

VI. CRITICAL/ANALYTICAL THINKING SKILLS
A. Analyze and apply sociological concepts to everyday life.
B. Analyze and understand one’s place in society.
C. Analyze and understand ones’ self and others better.
D. Analyze and understand the sociological differences between people, groups and organizations.

VII. STUDENT LEARNING OUTCOMES
Upon completion of this course, the student will be able to demonstrate knowledge, understanding, and engage in application of the following:
A. Sociological concepts as they apply to the interplay among individuals, groups, and societies.
B. Sociological theories.
C. Sociological research methods.
D. The process of socialization.
E. Culture and cultural relativism.
F. Diversity and inequality; cooperation and conflict.
G. Social change and the forces that bring it about.
H. Social institutions and organizations.
I. Globalization and how global society affects our lives.

VIII. STUDENT REQUIREMENTS
A. Purchase the textbook. Information within the text will often be referred to during class.
B. Attend class on time (Absentee policy will be enforced).
C. Complete all reading assignments, writing assignments, exams and projects.

IX. EVALUATION
Your final grade will be determined as follows:
A. Exams (Two) 50%
B. Assignments 25%
C. Group Culture Project 25%
(Presentation & Paper)

EXAMS [50% of Final Course Grade]
There will be Two Exams. Exam 1 will cover Chapters 1-6, and include 50 multiple-choice questions. Exam 2 will cover Chapters 7-12 and also include 50 multiple-choice questions.
Exam questions will be derived from the textbook and information covered in class. Make-ups for exams will be permitted only for extreme, excused absences.
Important Note: If a schedule conflict or illness occurs that will force you to miss one of these exams, the instructor must be informed (either in person, by email, or by voice mail) prior to the scheduled exam time. In the case of a schedule conflict, it will be the student’s responsibility to schedule a time with the instructor to take the exam before the scheduled exam time. No student will be allowed to make-up an exam after it has been administered, except in the case of an illness where the student has contacted the instructor prior to the exam time. Students who make no effort to communicate with the instructor concerning their exam absence, prior to the exam time, will receive a 0 for the specific exam. 

**Note:** Exams will begin at 2:30 p.m. sharp.

**ASSIGNMENTS** [25% of Final Course Grade]
Throughout the course several assignments will be administered. Most of these assignments will be completed during class time. The purpose of the class assignments are to assist students in the comprehension and application of important sociological concepts. Assignments will be graded and returned in a timely matter.

**GROUP CULTURE PROJECT—ORAL PRESENTATION AND PAPER** [25% of Final Grade]
Working in groups of four, students will deliver a group presentation (orally in class) on the culture of a country outside of the United States. The specific facets of culture are as follows: 1) Beliefs, 2) Values, 3) Norms, and 4) Symbols.

**For Example:**
Bob, Sue, Tim and Mia decide to form a group. The four first discuss which country to study. They then discuss which specific aspect of culture each will be assigned. Let’s say that after deliberation the group decides to focus on the culture of Ecuador and also decides on the following specific facets of culture for each individual:

- **Bob** decides to focus on the **Beliefs** of Ecuador.
- **Sue** decides to focus on the **Values** of Ecuador.
- **Tim** decides to focus on the **Norms** of Ecuador.
- **Mia** decides to focus on the **Symbols** of Ecuador.

The four exchange email addresses and will occasionally meet together after class to discuss their progress and work together as a team to insure the success of the project. When each team member has completed their individual PowerPoint presentation, all four segments will then be collated to create one entire group culture presentation and saved on one USB drive.

**Project Purpose**
The purpose of the Group Culture Project is to better understand and apply the important sociological concept of culture. The project will also serve as a way to develop stronger public speaking skills, stronger social interaction and team building skills, as well as foster greater technology and PowerPoint skills. **Note:** The concept of culture will be thoroughly explained in Chapter Three.

**Here are more specific details about the project:**
- Students will work in groups of four.
- Students will write a paper about their specific culture facet (2 pages, double spaced) and deliver an oral presentation in class (2-3 minutes).
- Papers are to include a “Works Cited” section (Minimum of five sources). Concerning documentation throughout your paper, use whatever documentation style that you are familiar
• Students are asked to turn in a hard copy of their paper when it is due (Do not email paper due to potential network failure).

• Paper or Plastic? When turning in your paper, do not include any type of folder or plastic sleeve.

• Students will utilize PowerPoint to facilitate their presentation (5-8 slides per person). Training will be provided as needed.

• PowerPoint presentations are to include a “Works Cited” slide.

• Each individual will create their own specific PowerPoint presentation and then all four group members are to combine their segments to create one seamless PowerPoint presentation that is saved to one electronic device (USB drive).

• Be aware of Murphy’s Law especially as it relates to technology—“Anything that can go wrong will go wrong.” With this in mind, and in order to prevent mishaps while working on your project, please be aware of potential computer and printer issues. Persistently save and back up your work in the following three ways: 1) Save your files to your hard drive, 2) Save your files to your USB drive, 3) Email your files to yourself.

• Each student is personally responsible for anticipating and overcoming any computer or printer issues related to this project. There are numerous computers and printers that can be utilized in the Rose Library. You will also find staff in the library that can assist you any computer issues that may surface.

• Internalize the Five P’s of Success—Proper preparation prevents poor performance. Most issues that arise with this project are due to GSP (gross student procrastination).

• Sometimes students disappear toward the end of the course. If members of your group do not fulfill their part, you will not be penalized. Students will be graded individually--fulfill your part and you will be rewarded for your efforts.

• Project Grading Criteria: Presentation = 50% of grade; Paper = 50% grade [For a total of 25% of your final grade].

• Time Investment: Research/2.5 hours; Writing Paper/1.5 hours; PowerPoint Creation and Presentation/2 hours. Total: 6 Hours.

**Guidelines for Assignments and Group Culture Project** (Presentation and Paper)

1. Clearly identify each assignment with your name.

2. When applicable, writing assignments are to incorporate proper writing skills: a) Introduction, body and conclusion, b) Proper grammar and spelling; c) Proper sentence and paragraph structure. Please carefully proof read your work before turning it in.

3. Specifically for the Group Culture Project, double space, use 12 point font, and include a Works Cited page at the end of your paper (a minimum of five sources), as well as a Works Cited slide at the end of your individual PowerPoint presentation. Ten points will be deducted if paper or PowerPoint presentation do not include a Works Cited page or slide.

4. As you create your PowerPoint presentation be aware of which version that you are using. Make sure
that you consistently save your work. Due to Murphy’s Law, especially when working with technology, make sure that you back up your PowerPoint presentation. For example, save your presentation to a flash drive, email your presentation to yourself, burn your presentation to a CD. In other words, have a backup plan in case one plan fails.

Note: Late assignments (and presentations) will lose a letter grade (10 pts.) for each day that they are late.

**Presentation Expectations & Guidelines**

1. After you have finished writing your culture paper, take the five most important things that you have researched and use that information to create five PowerPoint slides.

2. When creating your PowerPoint slides, incorporate salient images that focus on your topic. Limit the amount of text on each PowerPoint slide—three to four brief sentences per slide (bullet points), is plenty.

3. After completing your PowerPoint presentation, create 3” by 5” cards that contain the most significant information you want to share. Refer to these cards when presenting.

4. Do not read your paper in class—I will read your paper later.

5. When presenting, face your audience and speak to the participants in the class. Do not face the screen and read from your slides.

**X. ATTENDANCE POLICY**

Absences are a serious deterrent to good scholarship; it is impossible to receive instruction, obtain knowledge or gain skills when absent. Although there are numerous reasons for absences such as personal illness, death in the family, work conflicts, or unexpected emergencies, all absences will be counted in the 20% maximum. A student, who, during a term, incurs in any course absences in excess of twenty percent (20%) of the class hours for that course may be withdrawn from the course (without credit). Students who have not attended class at least once by the 10% date of the course will be withdrawn by the instructor as “never attended.”

Absences may be considered legitimate and eligible for makeup at the discretion of the instructor. The student is responsible for seeing the instructor, giving the reason for the absences, and requesting a make-up assignment. This is to include students on rotating shift work schedules.

An instructor may refuse admission to class to any student who arrives more than ten minutes late to class. One-half day’s absence will be counted if a student leaves thirty minutes or more early.

Some classes may have a more restrictive attendance policy which will be noted in the class syllabus. Attendance policy described in syllabi will be the official policy for that class.

The student may appeal any decision under these policies to the Grievance Committee (Page 25 of the College’s Academic Bulletin & Student Handbook—2011-2012).

**MAKE UP POLICY**

If absent from class, students are responsible for making up work that was missed and are asked to attain class notes from another student, not the instructor.
INCLEMENT WEATHER POLICY
The College President will make the decision as to whether or not classes will be held during periods of inclement weather. Announcements will be made on local radio and television stations. If day classes are cancelled, night classes are automatically canceled. Check CCC website under “Campus News” for inclement weather cancellations.

XI. ACADEMIC HONESTY POLICY
“Better to fail with honor than succeed by fraud” (Sophocles).

Academic integrity is expected in this class and academic dishonesty will not be tolerated. Here is Cleveland Community College’s “Academic Honesty” policy from pages 27 and 28 of the Academic Bulletin & Student Handbook—2011-2012.

Cleveland Community College expects students to practice academic honesty at all times. Academic dishonesty refers to cheating on tests, examinations, projects, and other assigned work.

Plagiarism, a very serious form of academic dishonesty, is work that has been written by someone other than the student submitting the work or work obtained from an undocumented or improperly documented resource. Students are responsible for documenting both direct quotations and paraphrased material. Direct quotations must appear within quotation marks and must be documented. Paraphrased material (written in the student’s own words but taken from another source) must also be documented completely and accurately.

When a suspected incidence of academic dishonesty occurs, the College will follow these procedures:
1. The faculty member must complete the College’s “Academic Dishonesty Incident Report” and will ask the student to sign the Report. If the student refuses to sign the Report, the faculty member will note (on the Report) the student’s refusal to sign the Report.
2. The faculty member must submit the Report immediately to the appropriate divisional Dean, the appropriate Vice President, and the Registrar.
3. The Report will be submitted to the Registrar’s office in Student Services for placement in the student’s academic file. The content of the Report will be in effect even if the student refuses to sign the document. Submission of the Report indicates to the Registrar that an “F” should be entered on the student’s transcript for the appropriate course.
4. The student will not have the opportunity to withdraw from the course or change from credit to audit status for that course.

The student has the right to appeal to the Grievance Committee within two weeks after written notice (the Academic Dishonesty Incident Report) has been presented to the student. If the student appeals to the Grievance Committee, the student will be allowed to continue to attend class until the Grievance procedures are completed. The grade of “F” will remain in effect unless the Grievance Committee determines otherwise. If the student does not appeal to the Grievance Committee, he or she will not be allowed to return to class.

Students who are found guilty of committing a second act of academic dishonesty (determined by the College’s established procedures set forth in this document) will receive a grade of “F” in the course in which academic dishonesty has occurred and will also be suspended from the College course, programs, and activities for one year according to the following timetable:

<table>
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<tr>
<th>Term of Suspension</th>
<th>Term of Readmission</th>
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Fall                  Fall of next year
Spring               Spring of the next year
Summer               Summer of the next year

More than two instances of academic dishonesty will result in denial of enrollment for a period of five (5) calendar years from the date of suspension.

XII.  CLASSROOM GUIDELINES & EXPECTATIONS—ATTITUDE, PARTICIPATION & BEHAVIOR

1.  Electronic Devices: Cell phone, BlackBerry, iPod, or any other communicative device activity is strictly prohibited during class time. Students who possess cell phones are asked to turn off the ringer during class. No texting is allowed during class time. In other words, do not use your cell phone device during class. Note: Laptop computers and calculators may be used for class related work.

2.  Absolutely no drinks or food are allowed in the classroom—no exceptions. Do not leave drinks in the hall.

3.  Social order prevents social chaos. When the instructor is speaking, lecturing, writing on the board, showing a video, etc., or when a student is making a comment or presentation, all other students are asked to refrain from talking.

4.  Students are encouraged to make comments and ask questions during class time. If you would like to make a comment or ask a question, you are asked to raise your hand to be recognized by the instructor.

5.  Students who persistently talk without permission and distract others in class will be asked to leave the classroom.

6.  Sleeping in class will not be tolerated and will result in expulsion from the class.

7.  Students are not to work on other subjects or projects during class time.

8.  Throughout this course, controversial subjects will be discussed and some of these topics may make you feel uncomfortable (i.e. sexuality, religion, racial issues). Throughout the course, several videos will be shown that contain language or images that some may find offensive. All students are encouraged to make comments in class and each student is also asked to respect the right of every individual to express their thoughts and opinions, whether you agree with them or not.

9.  Concerning solicitations, Cleveland Community College forbids the selling of items on campus (such as fund raising items—candy, raffle tickets, etc.), unless prior approval is granted through Student Services.

XIII.  GRADING SCALE

A  90-100
B  80-89
C  70-79
D  60-69
F  Below 60
I  Incomplete
XIV. IMPORTANT SPRING SEMESTER DATES
January 23        Class begins
May 7             Last day of class

XV. WEEKLY SCHEDULE  (Subject to Change)

<table>
<thead>
<tr>
<th>WEEK</th>
<th>WEEKLY SCHEDULE</th>
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<tbody>
<tr>
<td>Week One</td>
<td><strong>Course Introduction/Syllabus</strong>&lt;br&gt;Next Week: Read Chapter One, Pages 1-19</td>
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<td>January 23</td>
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<tr>
<td>Week Two</td>
<td><strong>Chapter One—Thinking Like A Sociologist</strong>&lt;br&gt;Lecture—Pages 1-19&lt;br&gt;Next Week: Read Chapter Two, Pages 20-37</td>
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<td>January 30</td>
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<tr>
<td>Week Three</td>
<td><strong>Chapter Two—Examining Our Social World</strong>&lt;br&gt;Lecture—Pages 20-37&lt;br&gt;Next Week: Read Chapter Three, Pages 38-59</td>
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<td>February 6</td>
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<tr>
<td>Week Four</td>
<td><strong>Chapter Three—Culture</strong>&lt;br&gt;Lecture—Pages 38-59&lt;br&gt;Next Week: Read Chapter Four, Pages 60-79</td>
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<td>February 13</td>
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<tr>
<td>Week Five</td>
<td><strong>Chapter Four—Socialization</strong>&lt;br&gt;Lecture—Pages 60-79&lt;br&gt;Next Week: Read Chapter Five, Pages 80-97</td>
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<td>February 20</td>
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<td>Week Six</td>
<td><strong>Chapter Five—Social Interaction and Social Structure</strong>&lt;br&gt;Lecture—Pages 80-97&lt;br&gt;Next Week: Read Chapter Six, Pages 98-115</td>
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<td>February 27</td>
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<td>Week Seven</td>
<td><strong>Chapter Six—Social Groups, Organizations, and Social Institutions</strong>&lt;br&gt;Lecture—Pages 98-115&lt;br&gt;Next Week: Prepare for Exam One (Chapters 1-6)</td>
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<td>March 5</td>
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<tr>
<td>Week Eight</td>
<td><strong>Exam One—Chapters 1-6</strong> [25% of Final Course Grade]&lt;br&gt;Next Week: Read Chapter Seven, Pages 116-135</td>
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<td>March 12</td>
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<td>Week Nine</td>
<td>Return &amp; Go Over Exam One&lt;br&gt;<strong>Chapter Seven—Deviance, Crime, and the Criminal Justice System</strong>&lt;br&gt;Lecture—Pages 116-135&lt;br&gt;Next Week: Read Chapter Eight, Pages 136-155</td>
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<td>March 19</td>
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<td>Week Ten</td>
<td><strong>Special Class Location and Meeting Time</strong>&lt;br&gt;7:00-8:30 p.m.—Mildred H. Keeter Auditorium&lt;br&gt;Ninth Annual “Sociology &amp; Song” Educoncert</td>
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<td>March 26</td>
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<td>Week Eleven</td>
<td><strong>Chapter Eight—Social Stratification</strong>&lt;br&gt;Lecture—Pages 136-155&lt;br&gt;Next Week: Read Chapter Nine, 156-175</td>
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<td>April 2</td>
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<td>WEEK</td>
<td>WEEKLY SCHEDULE</td>
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<tr>
<td>Week Twelve</td>
<td>Chapter Nine—Gender and Sexuality</td>
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<td>April 9</td>
<td>Lecture—Pages 156-175</td>
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<td>Next Week: Read Chapter Ten, Pages 176-195</td>
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<td>Week Thirteen</td>
<td>Chapter Ten—Race and Ethnicity</td>
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<td>April 16</td>
<td>Lecture—Pages 176-195</td>
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<td>Next Week: Read Chapters 11 &amp; 12, Pages 196-231</td>
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<td>Week Fourteen</td>
<td>Chapter Eleven—Government and Politics</td>
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<td>April 23</td>
<td>Chapters Twelve—Work and the Economy</td>
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<td>Next Week: Prepare for Exam Two (Chapters 7-12)</td>
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<tr>
<td>Week Fifteen</td>
<td>Exam Two—Chapters 7-12 [25% of Final Course Grade]</td>
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<tr>
<td>April 30</td>
<td>-Work on Group Culture Project after exam</td>
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<td>-Next Week: Complete Group Culture Project</td>
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<tr>
<td>Week Sixteen</td>
<td>Group Culture Project Presentations and Paper Due [25% of grade]</td>
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<tr>
<td>May 7</td>
<td>-All late work is due</td>
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**Final Notes**

Students who are not willing to abide by the guidelines and expectations of this syllabus and course, or who have commitments that will conflict with this course, are asked to drop this class immediately.

If issues or conflicts arise throughout the semester, it is the student’s responsibility to communicate these issues or conflicts with the instructor (via email, phone, or in person).

**Final Reminder**

No text messaging during class and absolutely no drinks or food are allowed in the classroom. These policies will be strictly enforced.