Registering/Dropping Courses in MyCleveland
(Before logging into MyCleveland you must first setup your CCC email account.)

Registering for a Course:
1. Go to www.clevelandcc.edu and click “cccConnect” (up top of page).
2. Click the “MyCleveland” link.
3. Click “Log In” and login to MyCleveland (directions are provided by navigating to connect.clevelandcc.edu and clicking the question mark to the right of the topic you need assistance with).
4. Click “Students” (in blue). Click “Register for Sections” and then click “Search and register for sections.”
5. Select the term for which you are registering in the drop-down box. Select the subject(s) for the course(s) you would like to search/register for. If you know the course number for the course you would like to search/register for, enter it in the Course Number box. In the Academic Level drop-down box select “Curriculum” and then click the “Submit” button. (see image at right)
6. You will be presented with a listing of the courses based on the selection you made on the previous page. Click the checkbox(s) beside the course(s) for which you would like to register and then click “Submit.”
7. On the “Register and Drop Sections” page select an Action in the drop-down box for each course.
8. Select “RG Register” in the drop-down box to register for the course. Select “ALL allow me to adjust all” in the drop-down box at the bottom of the page. Click “Submit.”
9. You will be taken to a “Registration Results” page that will show you what courses were successfully registered. Click the “OK” button.
10. Remember that your registration is not complete until your tuition has been paid. In order to avoid being dropped from these classes you must pay. Directions for paying online are provided by navigating to connect.clevelandcc.edu and clicking the question mark to the right of MyCleveland.

Dropping a Course:
1. From the “Register and Drop Sections” page (accessible from the “Students Menu”) select “RM Remove from List” from the drop-down box. Select “ALL allow me to adjust all” in the drop-down box at the bottom of the page. Click the “Submit” button.
2. You will be taken to a “Registration Results” page that will show you what courses were successfully dropped. Click “OK.”