

# Paying for your Courses in MyCleveland

(Before logging into MyCleveland you must first setup your CCC email account. Before you can pay for your courses online, you must have already registered.)

## Steps:

1. Go to [www.clevelandcc.edu](http://www.clevelandcc.edu) and click “cccConnect” (left of page).
2. Click the “MyCleveland” link.
3. Click “Log In” and login to MyCleveland (directions are provided by navigating to [connect.clevelandcc.edu](http://connect.clevelandcc.edu) and clicking the question mark to the right of the topic you need assistance with).
4. Click “Students” (in blue).
5. Click “Account Summary by Term,” listed under “Financial Information.”
6. Select “Pay on My Account” in the bottom right corner.
7. Type the amount to pay in the “Payment Amount” field(s). Select the Payment Type from the drop down menu. Click the “Submit” button.
8. Complete all required information on the Electronic Card Entry screen. Please ensure that the Billing Address is that of the cardholder. Click the “Submit” button.
9. You should now see “Payment Confirmation” screen. Print a copy for your records. The confirmation should state the amount paid with your credit card as well as a reference number. You should receive an email at the address entered in step #9, retain this for your records. Click the “Ok” button.
10. When you’ve finished the payment process be sure to click the “Log Out” link.



For more MyCleveland directions navigate to [connect.clevelandcc.edu](http://connect.clevelandcc.edu) and click the question mark to the right of the topic you need assistance with.