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Academic Suspension Appeal Form

Name Last	First	MI	Date of Birth MM/DD/YYYY
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Term for which you are requesting an appeal _____

Previous Appeal _____ Yes _____ No If Yes, was appeal granted? _____ Yes _____ No

Students who are academically suspended may request an appeal based on **mitigating circumstances** by completing this form. Students must submit this completed form, along with all related supporting documentation, to Student Services. Appeals will be reviewed by the Academic Standing Committee.

Step One: Provide a brief explanation of the circumstances that led to the decline of your academic progress. Please print legibly or attach an additional document.

Step Two: Indicate how you addressed the problem that prevented you from earning at least a 2.0 GPA, and how you are going to meet satisfactory progress in the future. Please print legibly or attach an additional document.

Step Three :

Certification and Signature. I am requesting to have my academic probation extended. I understand my appeal will not be reviewed if it is incomplete. By signing this form, I certify that the information provided on this form is both truthful and accurate.

I also understand that if I am granted an appeal, I must achieve at least a 2.0 GPA each semester until I have regained Satisfactory Academic Progress or I will be academically suspended. Furthermore, I understand until I have reached Satisfactory Academic Progress, I will not be granted another appeal.

Student Signature	Date
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Return this completed form to Student Services in the Jack Hunt Campus Center

137 S. Post Road
Shelby, NC 28152
Phone: (704) 669-4081
Fax: (704) 669-4204
Website: www.clevelandcc.edu

ACADEMIC STANDING COMMITTEE USE ONLY

Date Received: _____

Date of Review: _____

Conditions: _____