



Student ID:

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NC Employer Sponsored Waiver

The General Assembly has enacted laws applicable only to community colleges that create exceptions to the general requirements for in-state tuition. See N.C.G.S § 115D-39.

NC Employer Sponsor Exception

Pursuant to N.C.G.S § 115D-39(a), “when an employer other than the Armed Forces . . . pays tuition for an employee to attend [a community college] and . . . the employee works at a North Carolina business location, the employer shall be charged the in-state tuition rate.” If a student is employed at a North Carolina business location and the employer of the student working at the North Carolina business location wants to pay for the student to attend a community college, the employer shall be charged the in-state tuition rate.

Student Information:

Last Name	First Name	Middle
Home Phone / Cell Phone	Email	

Required Documentation:

- The employer must be an incorporated business that is listed on the NC Department of the Secretary of State’s website.
- The student must work at a NC business location.
- The employer must provide a letter of sponsorship on company letterhead. _____
Date of letter
- The employer must pay using a company check for the exact amount and a copy of the check must accompany this form.
_____ Tuition check amount _____ Check #
- The student must provide two or more pay stubs from employer. _____
(Reflecting 30+ consecutive days of employment)

OFFICIAL USE ONLY

Received by: _____ Date: _____

Approved by: _____ Date: _____

*The waiver is only good for one semester and must be renewed each semester.
This policy is subject to change pursuant to state law.
Submit this form to Student Services.*