



Student ID Number

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Student Withdrawal Form

Student's Last Name		First Name		Middle	Birthdate
Street, Route, or P.O. Box					
City				State	Zip Code
Home Phone		Cell Phone		Work Phone	
Withdrawal Term <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer					Withdrawal Year

Reason for Withdrawal

Please check one item below.

- Employment (E)
- Transportation (T)
- Course Load Too Heavy (L)
- Course Too Difficult (D)
- Course Not What Expected (X)
- Transfer to Another School (S)
- Excessive Absences (EA)
- Child Care Problems (C)
- Relocation (R)
- Illness (I)
- Personal (P)
- Changed My Mind (CM)
- Dissatisfied with Instructor (DI)
- Financial (F)
- Misadvised
- Death in Family (DF)
- Goal Completed (GC)
- Military Deployment (MD)
- Changed Program (CP)
- Other (O): _____

1
2
3
4
5

Course Information

Prefix	Number	Section		
Course Name			Instructor	
Prefix	Number	Section		
Course Name			Instructor	
Prefix	Number	Section		
Course Name			Instructor	
Prefix	Number	Section		
Course Name			Instructor	
Prefix	Number	Section		
Course Name			Instructor	

Is this a complete withdrawal from Cleveland Community College?

- Yes
- No

Return the completed form to Student Services in the Jack Hunt Campus Center.

137 S. Post Road
 Phone: 704-669-4081
 Fax: 704-669-4204
 www.clevelandcc.edu

- Financial Aid/VA students are responsible for notifying the Financial Aid Office of any changes in enrollment and, by withdrawing, understand that they may be required to repay funds to the institution and/or Department of Education.
- Withdrawal forms completed by current high school students must first be verified through a high school principal or designee and are subject to high school approval.
- Courses with labs must be listed separately. Any course/lab not listed will not be withdrawn.
- In order to guarantee a withdrawal has been accepted, students should check their MyCleveland account.

Student Signature	Date
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OFFICE	Received By:	Date
	Processed By:	Date