



CHECKLIST FOR VETERANS

Admissions Process:

- Submit CCC Admissions Application and choose an approved program - [Online Application](#)
 - Complete New Student Online Orientation with link – [Online Orientation](#)
 - Supply CCC with all transcripts (high school or GED – required) (military and college - optional)
 - Complete a Free Application for Federal Student Aid (FAFSA) for students who are interested - www.fafsa.gov
 - Complete any required Placement Testing – **To make an appointment call 704-669-4210 or [schedule a time online](#).**
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VA Process:

- Apply online at www.gibill.va.gov
 - Submit a copy of your Certificate of Eligibility Letter (COE) (This will be mailed to you within 4-6 weeks after application process)
 - Provide a copy of your DD-214/NOBE – <http://www.archives.gov/veterans/military-service-records/>
 - Provide a copy of your Birth Certificate (Chapter 35 only)
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Important Information:

- VA Form 22-1995 (Request for Change of Program or Place of Training) must be filled out and turned into the Financial Aid Office if you have attended another school prior to CCC or if you are changing your program of study.
- Each semester you are enrolled, you are responsible for bringing a copy of your final schedule to the Financial Aid Office once your registration is complete.
- Make sure you are taking classes required for your program of study. The VA will only pay for classes that are required for your specific program of study. For more information, please go to: http://clevelandcc.edu/index.php?page=programs_of_study

***** Note: Never Attended, Drop, Withdraw and/or Audit from classes will affect your VA benefits.**

Important Phone Numbers and Websites

1. 1-888-442-4551 VA Help Line
2. WAVE – Verify Enrollment monthly (Chapters 30, 1606, and 1607) <https://www.gibill.va.gov/wave/index.do> or call 1-877- 823-2378
3. Request copy of DD 214 – <http://www.archives.gov/veterans/military-service-records/>
4. Direct Deposit information – 1-877-838-2778 – www.GoDirect.org

Military Transcripts:

- <https://jst.doded.mil/smart/signIn.do>

*****Military transcripts do not need to be in a sealed envelope like college transcripts.**