

# Application for Admission to the Practical Nursing Program

**STEP 1: The following must be verified by the Allied Health Admissions Coordinator by February 18, 2020**

**ALL REQUIREMENTS OF STEP 1 MUST BE COMPLETED TO BE INVITED TO TAKE THE TEAS EXAM**

- Complete the Online Application Process to Cleveland Community College and have an acceptance letter from Admissions at [www.clevelandcc.edu/programs/how-to-apply/](http://www.clevelandcc.edu/programs/how-to-apply/) using major: A10300PN
- Submit an official high school transcript or High School Equivalency transcript to the Student Enrollment Center.
- Submit all official and sealed college transcripts to the Student Enrollment Center for evaluation.
- Must have a college or unweighted high school GPA of 2.0.
- Complete all required developmental courses
  - Reading/English DRE 096, 097, 098 OR ENG 002: **Date Completed:** \_\_\_\_\_
  - Math DMA 10, 20, 30, 40, 50 OR MAT 003: **Date Completed:** \_\_\_\_\_
- Attend an Allied Health Meeting for appropriate program. Date attended: \_\_\_\_\_

## **STEP 2: Complete general education courses**

- Students are encouraged to complete any general education courses required with a grade of "C" or better :

### **ENG 111**

**BIO 163 or BIO 169 (has a prerequisite of BIO 168) BIO 155**

**PSY 110 or PSY 241 (has a prerequisite of PSY 150)**

- The entire packet must be returned to the **Allied Health Admissions Coordinator** by February 18 2020.
- Applications /applicant information must be updated annually.

## **STEP 3: Take the TEAS exam**

**Applicants will be notified by the Allied Health Admissions Coordinator regarding testing eligibility**

The ATI TEAS (Test of Essential Academic Skills) is a standardized test that **includes Reading, Math (including Algebra) Science, and English sections**. It is designed specifically to assess a students' preparedness to enter health science fields

- A composite score can only be attained through testing on all four sections at one sitting. Students will receive a score immediately upon completion of the TEAS. **A minimum composite score of 60 including all four sections taken at the same time is required to be considered for the program.**
- The TEAS test can be retaken at least **60 days** apart, not to exceed **3 times** in calendar year to be eligible for admission. The TEAS must have been taken within **five years** of the application deadline date. If you retake the test and make a lower score, the higher score (as long as it is within the 5 years) will be accepted.
- The TEAS may also be taken at an approved location within the United States following ATI guidelines. The student must request an **Official Test transcript** of scores be sent to CCC (meeting all criteria above) by the scheduled CCC ATI TEAS test date. Copies of transcripts from students will not be accepted.
- There is no waiver for TEAS test for those with associate degrees or higher.
- All applicants will be required to submit a TEAS score.
- The TEAS will be offered at CCC. The student will receive an invite to test via student email approximately 2 weeks before the testing is to take place. The estimated cost for the test at CCC is \$70.00. The **Allied Health Admissions Coordinator** will instruct you how to register and pay.
  - Copies of the Official TEAS Test Transcript will be provided to the Program Director by the Allied Health Admissions Coordinator.
- The TEAS scores and rankings will be sent to the Program Director who will identify the top scorers. Scores will be ranked to include one decimal place. Other items that will be looked at include GPA and prerequisites. Meeting minimum admission criteria does not guarantee an applicant an offer of admission into the nursing program. CCC does not have a waiting list. Therefore, applicant's records must be updated annually. If a student has applied previously, the student must reinitiate the process of applying including TEAS retesting if applicable.
  - Information on TEAS as well as exam preparation may be found at <http://www.atitesting.com>.
  - Study guides may be purchased online from ATI. Online practice assessments are also available at the vendor website.

**CONTACT Audrea Brown at 704-669-4073 or email: [browna822@clevelandcc.edu](mailto:browna822@clevelandcc.edu) regarding questions.**

Letters of acceptance will be emailed to applicants via student email before APRIL 10, 2020.

Applicants will need to email Ms. Sherry Hamrick at [hamricks@clevelandcc.edu](mailto:hamricks@clevelandcc.edu) to indicate whether they accept or decline entry in the program.

**Other Pertinent Information & Requirements for Admission**

- Submit three (3) **professional references** (teachers or employers or someone who can evaluate your work ethic- family and friends will not be accepted)

- Reference Sheet
  - Reference forms that are more than one (1) year old at the time of the general admission requirements deadline will not be accepted.
  - References must be in sealed envelopes with signature.
  - Must submit new references each application period.

•Upon acceptance to the program, the following items must be completed at the students' expense:

- Criminal Background Check (Statewide Criminal NC; Residency History)
  - 12 Panel Drug Test
  - Nationwide Database with Sex Offender Index
  - Basic Life Support for Adult, Child, & Infant for Health Care Providers (will not accept Heartsavers CPR) required. The BLS certification must remain current throughout the duration of the program. A copy of **CPR certification** will be provided to the Director of PN Program.
  - Verification of **NA I registry listing** is required.
- Must complete a NC state-approved NA I Training Program and be listed on the N.C. Department of Health & Human Services (DHSR) Health Care Personnel Registry without restrictions.
- Must remain on NA I registry throughout the duration of the program with no restrictions.

While the background information is not required by Cleveland Community College for either general college admission or entrance into the program, students should be aware that an acceptable drug screen and background check is required by area clinical agencies used for clinical experiences required in the program.

This information will be accessed by the Human Resources department at the clinical site(s) prior to the student being approved for clinical. In the event that a clinical site denies the student access to the facility, the student will forfeit their admission to the class and be dismissed from the program. More information regarding drug screens and background checks will be provided to all students at student orientation.

You will receive more information regarding immunizations, medical exams, uniforms, registration, advising for summer and fall courses, and other items pertinent to the program at the student orientation. Keep copies of all vaccinations, immunizations, and/or certifications that are required to enter the program.

Failure to turn items in a timely manner or attend meetings could forfeit your seat in the program.

**For more information regarding admission to the program, contact: Ms. Sherry Hamrick, Practical Nursing Program Coordinator, at [hamricks@clevelandcc.edu](mailto:hamricks@clevelandcc.edu), 704-669-4075.**