CCC EMERGENCY PROCEDURES

The **Punch Alert App** is Cleveland Community College's primary way to:
- send inclement weather announcements
- communicate during an emergency
- provide other critical information

Sign up:
http://clevelandcc.edu/cccalert

On the right-hand side of the page, select the group you are part of: **Student, Employee, Family & Friends.**

MEDICAL EMERGENCY

- Call 911 if the emergency is life-threatening.
- Use **PunchAlert** to report a non-life threatening medical situation.

FIRE EMERGENCY

- Leave the area, close the door and pull the fire alarm.
- Evacuate the building.
- **DO NOT** use elevators. Use the stairs only.

FIRE

SEVERE WEATHER

- Emergency siren will **sound** (outside).
- Receive announcement through **PunchAlert**.
- Seek shelter immediately.
- Move to lowest level in building.
- Move to interior area of building (hallways/rooms).
- Avoid windows, skylights, doors, and glass.

SUSPICIOUS BEHAVIOR

- Use PunchAlert to report suspicious behavior.

  Give as many details about the person and /or situation as possible.

  If you can safely take a photo with your phone, submit it through PunchAlert.

ACTIVE SHOOTER

If you see or know that a person has a firearm on campus, report it through PunchAlert.

RUN
Try to leave the area, if you can do so safely.

HIDE
If you cannot safely leave, find a place to hide where the shooter is less likely to find you.

FIGHT
As a last resort, and only when your life is in danger, attempt to disrupt and/or disable the shooter.